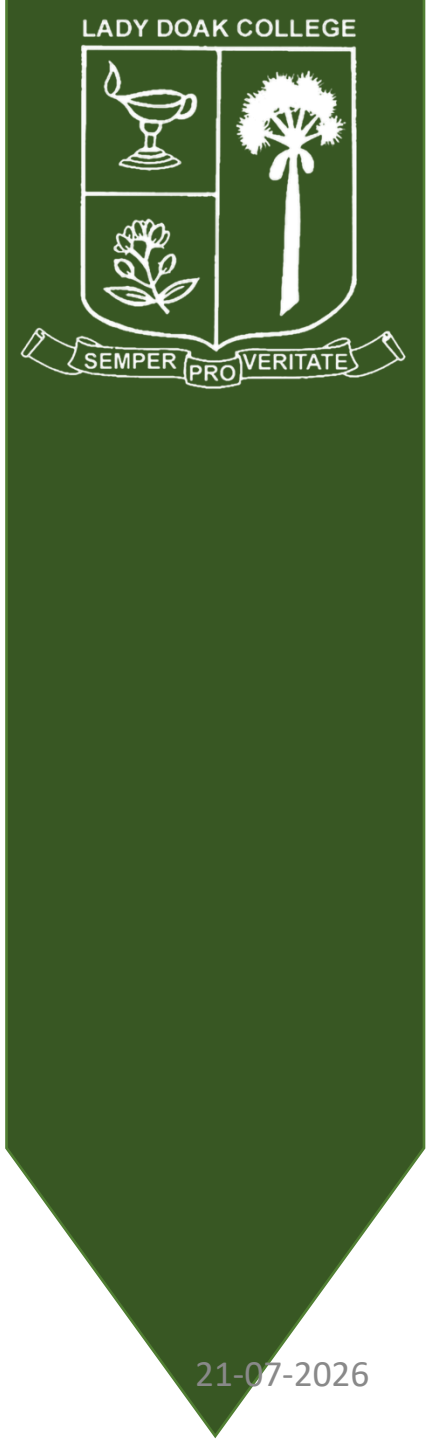




INTERNAL QUALITY ASSURANCE CELL

2025-2026

Action Plans 2025-2026

LADY DOAK COLLEGE



21-07-2026

www.ladydoakcollege.edu.in



Curricular Aspects

Dean of Academic Affairs

Empowering young women through Higher Education

S. No.	Activities	Details
Curricular Planning Implementation		
1	Proposed course revisions in select Undergraduate (UG) and Postgraduate (PG) programmes. Updated course content for Semesters III to VI of the B.Sc. Data Science programme to be presented in the forthcoming Board of Studies meeting. Upon approval, the curriculum changes will be passed in the Academic Council meeting. Aimed at ensuring academic relevance, industry alignment, and compliance with OBE & NEP 2020	Boards of Studies - Between 16.02.2025 and 20.02.2026 Academic Council - 26.03.2026

S.No.	Activities	Details
Curricular Planning Implementation – contd...		
2	The CO & PSO attainments will be computed with the Formative Continuous Assessments and Summative Examination for UG: 2023 (Sem. V & VI), 2024 (Sem. III & IV) and 2025 (Sem. I & II) PG: 2024 (Sem. III & IV) and 2025 (Sem. I & II)	• Odd semester January 2026 • Even semester May 2026

S.No.	Activities	Details
Curriculum Enrichment		
3	Institutional Project Project Overview Title: <i>Collaborative Review and Enhancement of Teaching-Learning Outcomes: Indicators, Benchmarks, and Innovation Pathways</i> Project Team: PI: Dr. S.K. Suja (Chemistry, AQAR Convenor) Co-PI: Dr. A.S. Priscilla (Zoology, Dean-Sciences) Co-PI: Dr. S. Padmaja (Physics, CIT Coordinator)	August 2025 to June 2026 Need for the Project: • Inconsistent benchmark interpretation across departments • Uneven digital adoption & faculty preparedness • Limited interdepartmental collaboration • Gaps in qualitative analysis of student engagement



S.No.	Activities	Details
Curriculum Enrichment- contd...		
3	Goal: To enhance T-L outcomes through structured review, validated benchmarks, and inclusive academic practices aligned with NEP-2020, NAAC, NIRF, SDGs Objectives: • Review CO-PSO-PO indicators • Validate T-L benchmarks • Document & share best practices • Facilitate stakeholder feedback • Align with national & global standards	Expected Outcomes: • Validated benchmark framework • Interdepartmental best practice repository • Improved curriculum planning & digital integration • Strengthened stakeholder feedback mechanisms • Institutional readiness for NEP/NAAC/SDG goals



S.No.	Activities	Details
Feedback		
4	Analysis of End of semester – course wise feedback by Students and Faculty	• Odd semester - November 2025 • Even semester - April 2026



Centre for Communication and Multimedia

Coordinator CCM

Theme – Curricular planning and Implementation

Action Plan	Period
Capacity Building Program on Innovative teaching and content creation pedagogies”	September 2025
Board of studies for the Online courses being designed by the Departments	January 2026
Orientation session on integrating Moodle as a learning management platform for neighbouring colleges with IQAC	December 2025
Encouraging submission of OER in national level platform	2025-2026



Theme - Academic Flexibility

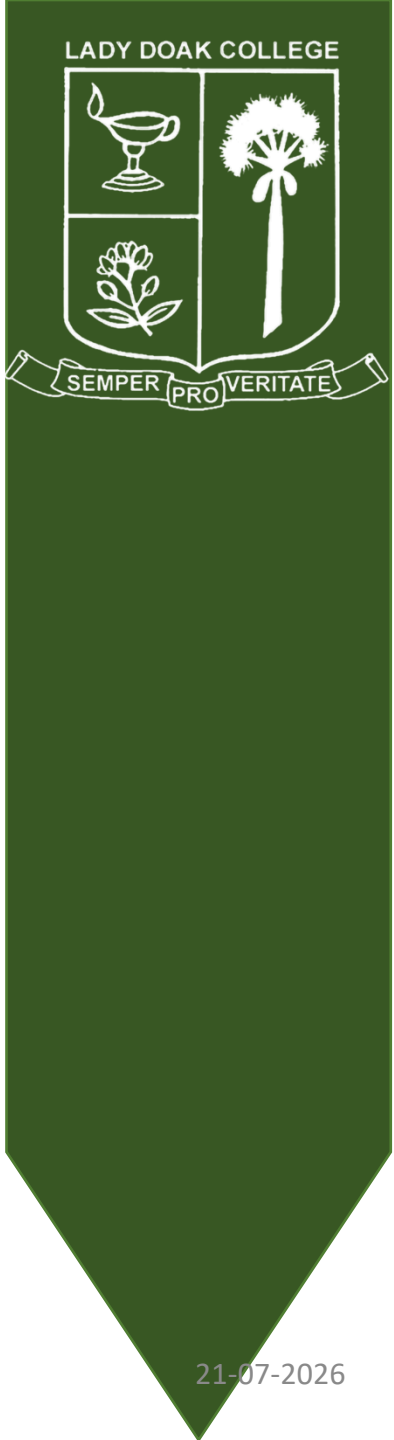
Action Plan	Period
Techno-sharing ● Use of AI in Teaching, Evaluation & Research ● Usage of in AI tools in Moodle ● Usage of in-house tools	2025-2026 academic year
Release and Implementation of Online Educational Resources (OER) Policy	2025-2026 academic year
Documentation and publication of digital competency research	2025-2026 academic year
Encourage the faculty and students to enrol in national-level e-content creation contest	2025-2026 academic year

Theme – Strengthening of Digital classroom

Action Plan	Period
Providing SMART TV in newly updated classrooms and Centres	2025-2026

Theme - AV Club

Action Plan	Period
Training Session on Multimedia Usage - AV club students to be given training on audio visual software and equipment	September 2025
Training on Documentary film making	December 2025
On-campus bird watching photo walk	January 2026



Evaluation Process and Reforms

Controller of Examinations

Supplementary Examinations - June 2025

The Registration for Supplementary Examinations-June 2025 was completed during the period 21st May 2025 to 27th May 2025. The June Supplementary Examinations were conducted from 9th June 2025 to 19th June 2025.

Programme	Registered	Appeared	Passed	Pass %
UG	553	547	282	52
PG	63	76	41	54
DIP	616	623	323	52
TOTAL	553	547	282	52

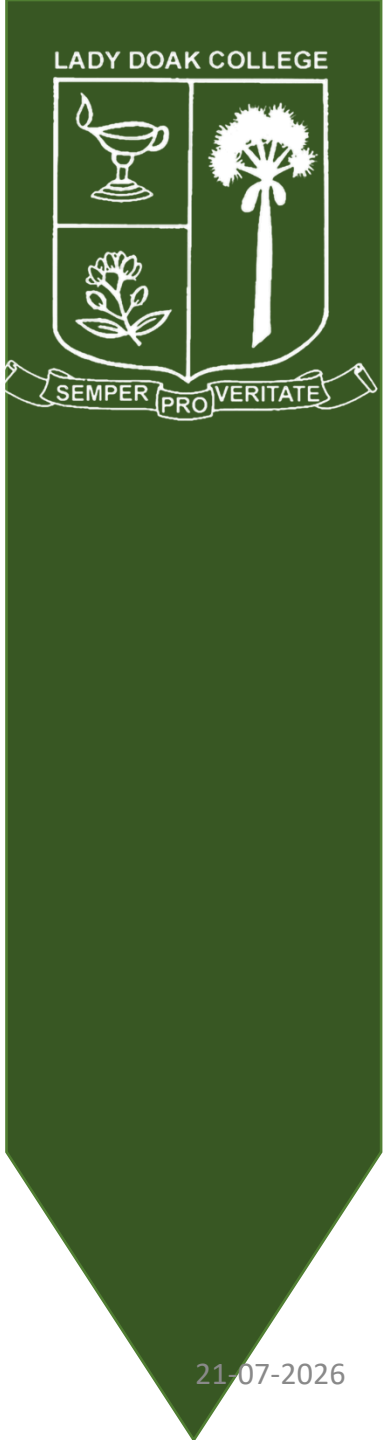
Theme	Action Plan	Time frame
Evaluation Process and Reforms	Regular Summative and Supplementary Examinations – November 2025 will be conducted in the month of November. The registration for the same will be done in the first week of August 2025.	29 th Oct. 2025 to 15 th Nov. 2025
	Result Passing Board for the Odd Semester 2025-2026 will be conducted in Last week of November 2025.	first week of December 2025
	Comprehensive e-Assessment (PG) – Even Semester 2025-2026 The Comprehensive e-Assessment for II PG students will be conducted in February 2026.	Second week of February 2026

Theme	Action Plan	Time frame
Evaluation Process and Reforms	Regular and Supplementary Examinations – April 2026 will be conducted in the month of April 2026. The registration for the Supplementary Examinations will be done in the month of January 2026.	15 th April 2026 to 30 th April 2026
	Annual e-Assessment – Even Semester 2025-2026 The Annual e-Assessment for I, II & III UG students will be conducted in April 2026 along with their Summative Lab Examinations.	1 st April 2026
	The Result Passing Board for the Even Semester 2025-2026 will be conducted in May 2026.	Second week of May 2026

Theme	Action Plan	Time frame
Evaluation Process and Reforms	Evaluation and Transparency PG valuation will be done by the external examiners and the transparency for regular examinations will be provided to students by uploading the scheme of valuation in the automation portal for both ODD and EVEN semesters 2025-2026.	First week of November 2025 (Odd Semester) Third week of April 2026 (Even Semester)
	A need-based workshop (Evaluation: Tools & Techniques) for faculty with less than 10 years of experience will be conducted on 19 th September 2025 to enhance the efficacy of question setting and evaluation process.	19 th September 2025
Student Performance and Learning Outcomes	It is proposed to do a Result Analysis of the students' performance in the academic year 2025-2026 which will enable us to gauge the academic performance and evolve evaluation reforms accordingly.	May 2026



Research Innovation and Extension



Research and Development Cell

Coordinator R&D Cell

Action Plan	Time frame
Orientation to the members of R & D Cell – Nuances of Research	August 2025
Call for Proposals and Scrutinization of Seed Grant and Institutional Grant	July 2025 & First Week of August 2025
Workshop on Proposal Writing for Funding and Research Ethics for Faculty	September 2025
Research Forum – Webinar Series Graphs, SPSS, Adobe, Communicating Research Effectively, Journal Selection and Publication (Understanding Q1 to Q4 journal rankings for publication) / AI in Research / Statistics for Research – In collaboration with departments and centres (CCM)	From August 2025
Workshop on “Faculty as Consultants”	December 2025

Action Plan	Time frame
SIC collaborative trainings/ workshops 1. Training on UV Visible Spectroscopy 2. Training for NTS on instrumentation	January 2026
One Day Workshop on Project Report Writing – Converting Research into Papers for III UG, I & II PG and Research Scholars (Department and R & D Cell)	February 2026
Summer Internship in collaboration with Science Instrumentation Centre	May 2026
Coaching for CSIR / UGC NET exam for the students and research scholars of Humanities and Sciences to be organized by the departments and to be coordinated by the R & D Cell (Mandatory)	From August 2025 onwards

- **Conference papers to be published in ASPIRE by the departments and**
Selected articles from LFE projects to be published in ASPIRE journal
- Encourage faculty to apply for Summer Research Fellowships – An RD member will update us on upcoming openings.
- Encourage faculty members to apply for Guideship

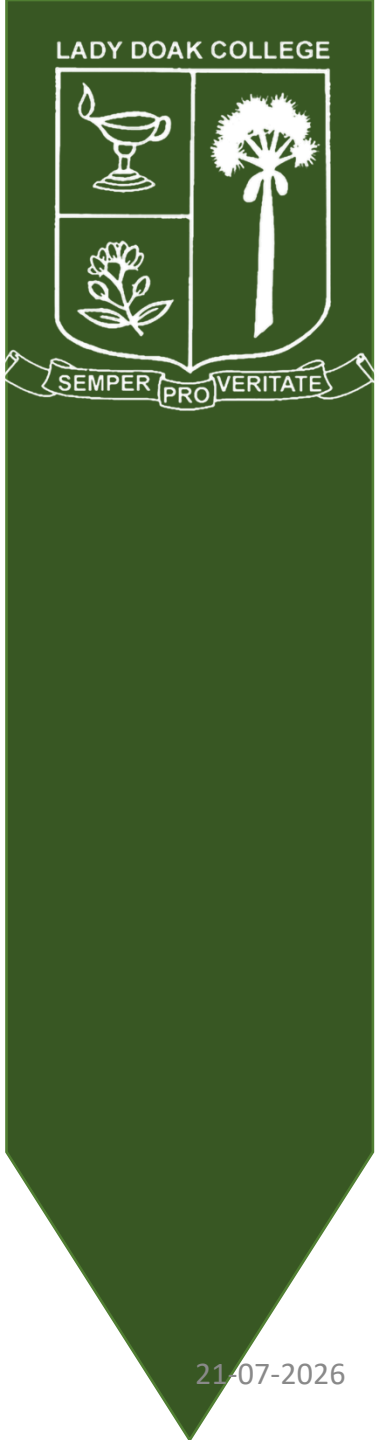
Institutional Development Plan

LADY DOAK COLLEGE



21-07-2026

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Part V Extension Programme Activities

Coordinator Part – V
&
Director of Physical Education

Name of the activity	Action Plan	Duration
Drive Against Drugs [TN Govt. Guidelines]	As part of the Drive Against Drugs initiative, month-wise activities have been provided by the RJDCE to promote visible and sustained public awareness on substance abuse. These activities are being planned in collaboration with the Madurai City Police.	2025 - 2026
Green Tamil Nadu Mission	Plantation activities will be organized in collaboration with the Centre for Environmental Studies.	2024 - 2030
Blood Donor Network	The Blood Donors' WhatsApp Group created in collaboration with representatives from Government Rajaji Hospital, Red cross society and Madurai blood donors club, aims to actively connect and mobilize donors in an organized and effective manner.	2025 - 2026

Name of the activity	Action Plan	Duration
- Awareness programmes through NSS, LEB, LSP, RRC, YRC, and Rangering - Government of India, Ministry of Youth Affairs & Sports, N.S.S. Regional Directorate, Chennai .	NSS Special Camp: Targeted special camping to transform the villages into Green and sustainable. Students will work in the village community to bring changes by using simple and sustainable methods that help protect the environment. NSS Focused Programme 25-26: Swachh Bharat Abhiyan, Fit India Movement, Poshan Maah, Viksit Bharat, Puneet Sagar Abhiyan, Cyber Security, Road safety and Drive against drugs campaign. My Bharat Portal - To register our institution as a Knowledge Partner on My Bharat Portal to contribute actively to national youth development and nation-building initiatives through knowledge sharing, volunteerism and skill-based engagement. Healthcare Initiatives: Medical camps focusing on Blood donation and Eye care, along with educating on the importance of First Aid. Government Programs: Participation in various Government initiatives, RJDCE and MKU programs.	2025-2026

Name of the activity	Action Plan	Duration
As per the Guidelines given by UGC-Community Engagement and Service	Physical Fitness: Physical Fitness Programme will be organized for Part V students during the Even Semester, as part of the Sports Day celebrations. - Free Hand Exercise - Aerobics/Zumba - Yogasana - Martial Arts – Silambam - Commemoration of Important Days.	2025-2026



NATIONAL CADET CORPS (Army & Air Wing)

Empowering young women through Higher Education

Name of the activity	Action Plan	Duration
Har Ghar Tiranga Campaign & Partition Horrors Remembrance Day	Students and staff to post photos with national flag at home using Har Ghar Tiranga Screening of documentary film	2025-2026
Tree Sapling Plantation	Promote environmental awareness and eco-consciousness among cadets	2025-2026
Swachh Bharath Program (Statue Cleaning at Gandhi Museum)	To promote cleanliness and hygiene habits among students and the public, while creating awareness on waste management and sustainable living. This initiative is aligned with the national vision of building a cleaner and healthier India.	2025-2026
Workshop on Health and Hygiene	To create awareness about the importance of both personal and community hygiene as fundamental aspects of public health and well-being.	2025-2026

Name of the activity	Action Plan	Duration
Self Defense – (Taekwondo)	Enhance physical fitness and mental discipline, which are essential traits of a well-rounded cadet.	2025-2026
Old Age Home Visit	To provide cadets with a meaningful opportunity to connect with the elderly and understand the value of compassion and community care. It serves as a platform to promote social responsibility, empathy, and intergenerational bonding.	2025-2026
Workshop on First Aid Program	Empower the cadets with essential knowledge and skills to respond effectively during medical emergencies. The program focuses on promoting awareness, quick action, and safety preparedness through hands-on training in basic life support techniques.	2025-2026
Workshop on Mental Health	To create awareness about the importance of mental well-being, break the stigma around mental health, and equip participants with practical tools for managing stress, anxiety, and emotional challenges	2025-2026

Name of the activity	Action Plan	Duration
Blood Donation Camp	The Blood Donors' WhatsApp Group, formed in collaboration with Government Rajaji Hospital, aims to actively connect and mobilize donors in an organized and effective manner.	2025-2026
YUVA YODHA - State Level NCC Intercollegiate Program	Program is designed to foster leadership, discipline, and camaraderie among cadets from various colleges. Through diverse and challenging activities, the event provides a platform for cadets to demonstrate their talents, teamwork, and strategic skills	2025-2026
Puneet Sagar Abhiyan	Aims to engage NCC cadets in cleaning water bodies and spreading awareness about environmental conservation and plastic waste management.	2025-2027



Physical Education

Director of Physical Education

Empowering young women through Higher Education

Action Plan	Time frame
MDFA Selection Trials cum coaching camp for Junior girl's state championship	13.06.2025 to 19.06.2025
International Yoga Day	21.06.2025
MDFA Selection Trials for Sub Junior girl's state championship	26.06.2025 & 27.06.2025
PG & UG Orientation Program - Tips for Healthy Living	1.07.2025 & 3.07.2025
MDFA SAMSUNISHA Memorial Trophy Inter School Girls Football for Sub Junior girl's state championship	4.07.2025 & 5.07.2025
Intramural Chess Competition for Students	22.07.2025 & 23.07.2025

Action Plan	Time frame
Intramural Cricket Competition for Students	31.07.2025 & 01.08.2025
Health Related Physical Fitness Activities – Zumba Dance for Faculty	21.08.2025 to 30.08.2025
Intramural Chess & Badminton Competition for the Teaching Faculty	28.08.2025 & 29.08.2025
MKU Intercollegiate Competition – Hockey	29.09.2025 to 30.09.2025
Queens League State Level 7's Football Tournament for Women	26.10.2025 & 27.10.2025
Intramural Sports Day Competitions – Students, Faculty, NTS & Hostel students	19.11.2025 to 13.02.2025
Health Tips & Physical Fitness Activities – Non-Teaching Faculty	17.12.2025 & 18.12.2025

Action Plan	Time frame
Physical Fitness Programme – First year Students	28.01.2026 to 13.02.2026
Annual Sports Day Celebration	13.02.2026
State Level Inter Collegiate NTS Volleyball Tournament	6.03.2026 & 7.03.2026



Centre for Life Frontier Engagement

Coordinator LiFE

Focus of LiFE Projects for the Academic year 2025-2026: Sustainable Development Goals (SDGs) based LiFE Projects using Community-Based Participatory Research (CBPR)



Action Plan	Time frame
Orientation to LiFE Faculty Facilitators	9 th July 2025 - Completed
Training on “Methods in Community-Based Participatory Research” to Students	2 nd week of September 2025
Registration with Government of Tamil Nadu – School Education	September / October 2025
Registration in the UNAI portal	November 2025

Action Plan	Time frame
Design Thinking workshop in collaboration with CED for the LiFE facilitators	January/February 2026
Development of Facilitator's / Student's guide for the revised syllabus of 2024 Batch (Institutional Project Grant Applied)	March/ April 2026
Open House – Projection of the LiFE Activities/projects in connection with SDGs and CBPR	March/ April 2026

INSTITUTIONAL DEVELOPMENT PLAN

S.No	Enablers	Types	Details of its usage	Action Plan
1	Networking Collaborations Enablers	Community Engagement and Service	•Civic Partnerships: Engage with local bodies and communities to foster sustainable development and implement field-based educational programs.	Already in place.
2	Academic Enablers	Curriculum embedded with Employability Skill	•Curriculum to focus on competencies and skills like Critical thinking and problem solving; Creative thinking and innovation; Analytical Thinking; Adaptive Thinking; Design Thinking & Creativity; Computational thinking; Social intelligence; Cross cultural competency; New media literacy; Virtual collaboration; Decision Making; Conflict resolution and negotiations etc (Design Thinking - Design thinking to be incorporated in Vocational Skill course and LiFE curriculum)	•Online course development is under process.

INSTITUTIONAL DEVELOPMENT PLAN

S.No	Enablers	Types	Details of its usage	Action Plan
3		Flexibility and multidisciplinary	Additional certificate programs across the field may be offered. •Universities can also offer certificate programs by having MoUs with industries, reputed international organisations, etc.	Multidisciplinary Certificate Programmes with NGOs – •Illakku - Possibilities will be explored



Student Exchange and other Exchange programmes

Coordinator ISC

Overseas Exchange Programmes

Academic Enablers – UGC_IDP

INTERNATIONAL STUDENT EXCHANGE PROGRAMMES

Action Plan	Time frame
Semester Exchange Programmes - 6 programmes - 17 beneficiaries per year	
International Christian University, Japan 1 student per year	August – November 2026
Mary Baldwin University, USA 2 students per year	January – May 2026
ACUCA Student Mobility Scheme 1 student per semester	August 2026 & Jan/Feb 2027
Handong Global University, South Korea 3 students per semester	February 2026 & August 2026
Petra Christian University, Indonesia 2 students per semester	February 2026 & August 2026
Ateneo de Manila University, Philippines 2 students per year	July 2026

Service-Learning Programme - Outbound

Action Plan	Time frame
Asia-Pacific Regional Conference on Service-Learning & SLAN Meeting – Annual Conference at Ateneo de Davao University, Philippines	6-10 October 2025
ACUCA Management Conference and General Assembly, Doshisha University, Japan	14 & 15 October 2025
Service-Learning Programmes - 2 programmes - 4 beneficiaries	
Ateneo De Manila University, Philippines 2 students	June - July 2026
Japan Summer Service-Learning (JSSL) (Summer 2026) – 2 students	June - July 2026

Service-Learning Programme - Inbound

Action Plan	Time frame
International Service-Learning Programme (Summer 2025)	Eleven students from the International Christian University, Japan are participating in the International Service-Learning Programme 2025 hosted by the ISC between 09 July and 08 August 2025.

International Collaborations

1. Semester Exchange Programmes
2. Service-Learning Programmes
3. Club Activities
 - MUN, Other international celebrations, interactions with Oberlin Shansi Fellow

INTERNATIONAL STUDY CENTRE CLUB

Action Plan	Time frame
ISLP Inaugural & ISC Club Inaugural	09 July 2025 at 2:30 pm in BCMMT No. of beneficiaries: 25
Workshop on Application Writing (I & II)	21 July 2025 at AV2 Hall No. of beneficiaries: 20 Resource Person: Ms. Caris Gross, Oberlin Shansi Representative 28 July 2025 at ISC Activity Hall No. of beneficiaries: 22 Resource Person: Ms. Caris Gross, Oberlin Shansi Representative
Group Discussion for Exchange Applicants	August 2025
Selection Interview - International programmes	7 August 2025

Action Plan	Time frame
Spanish and/or Russian language intensives	September 2025
Halloween Party	October 2025
Thanksgiving Party	November 2025
Christmas & New Year Party	December 2025
Harvest Festival	January 2026
Model United Nations in collaboration with The American College, Madurai	February 2026
Book Club, Theatre skills workshops, Safe space discussions on global politics and other sensitive topics	To be held monthly
Career Readiness programmes (resume writing, entrepreneurship, interview skills, facing the post-college world)	Once a semester
Prom Night & Open Mic Night	Once a year

08-08-2025

Oberlin Shansi Fellow

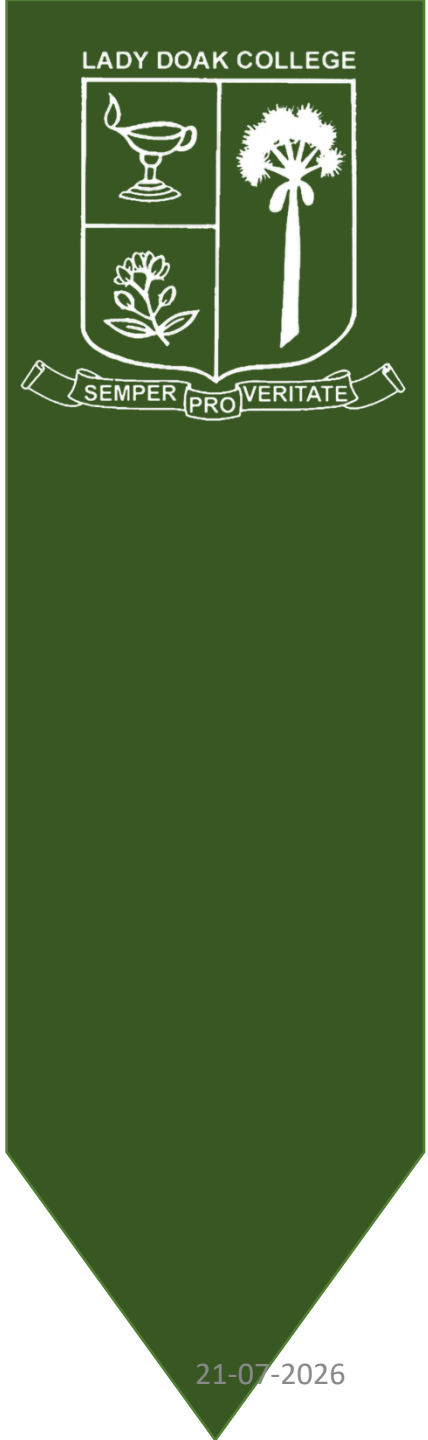
- Partnering with Oberlin Shansi for the past 7 decades
- **A Oberlin Shansi Fellow – Ms. Caris Kanthi Gross (2024-26)**
 - sent from Oberlin College as a Student intern for 2 years
 - Manager of Programmes for the ISC Club
 - helps in giving an international exposure to students at Lady Doak College

International Scholarship – UGC_IDP

1. We offer full scholarship to 3 students from Sri Lanka currently
2. FEPA – Faculty Enrichment Programme Abroad –
Offered by Oberlin Shansi Memorial Association, for one faculty at Lady Doak College to spend 4 months at Oberlin Shansi

Certificate Programme – UGC_IDP

- Lady Doak offers the International Service-Learning Programme to students from international universities
- 4 weeks - a range of cultural and social immersion with interaction



Centre for Entrepreneurship Development

Coordinator CED

Action Plan		Time frame
Research and Intellectual Property Enablers: 1. University business incubators assist students who want to establish their own companies after graduation 2. Any ideas generated while working on a project or an internships might be fostered and encouraged as a business plan to initiate self-employment.	1. Existing connections with Madurai based incubators in academic institutions will be continued : TCE-TBI 2. Plan IPR policy of the College 3. Patenting/Copy-righting/Trade marks etc of the ideas uploaded in YUKTHI Innovation portal of LDC-IIC 4. Patenting of the outcomes of institutional research projects 5. Faculty, students, research scholars, alumnae enrolment in preparatory course for Patent Agent Examination 6. Plan technology transfers 7. Continued capacity building of faculty members and students with knowledge and skills building workshops on IPR registration processes. – Faculty orientation program on on Intellectual Property Rights Resource Persons: Dr. S. P. Jeyakokila, Dr. T. Mowna Sundari and Ms. L. Florance Becky Catherine. 8. Establish Consultancy services to help to help faculty/students identify patentable elements in their innovation and protect their intellectual assets effectively at the appropriate time.	August 11 th 2025

Action Plan		Time frame
Networking Collaborations Enablers Hands-On Learning: Integrate practical skilling with theoretical learning through industry consultations, usage of shared workshops, and live project opportunities.	Completion of Vocational skills courses – students in teams were trained with industrial expertise and were enabled to demonstrate their newly developed skills Establish an Innovation club with students Enable MSME registrations for interested students Document details of students who are already engaged in micro entrepreneurship efforts	Completed in July 2025 August 2025 All through the year Begin by August 15 th 2025
Innovation and Entrepreneurship Startup Ecosystem: Establish incubation centers, funding avenues, and ideation networks to support startup initiatives and foster a vibrant entrepreneurial ecosystem.	Prospective and existing collaborations with industry partners: Mr. Lena Kannappan – Co-Founder HEALTH CARE TRIANGLE & COO-I AM Cloud - SECUREKLOUD Maxelerator Foundation Chamber of Commerce of Tamil Nadu-Madurai chapter South India Chamber of Commerce, Chennai START Up TN EDII MABIF	All though the year

21-07-2026



Action Plan		Time frame
Physical Enablers Convenience Shops for students and staff to purchase essential items (Basic Requirements). Shopping Complex/Centers suitable for all kinds of Shopping (Aspirational requirements)	1. Enhance the scope of Students Trade Corner. 2. Promote the existing slots based system among students to optimize its usage 3. The Students Trade Corner can become a potential Cultural centre to promote art and art forms	
Incubation centre And Research park (Along with R & D Cell) Within-house industry R&D units& collaboration (Aspirational requirements)	1. Explore the scope of registration of the existing resource centers at LDC as pre-incubation centers to be supported by STARTUP TN	
Academic Enablers Curriculum embedded with Employability Skill Design Thinking – Design thinking to be incorporated in Vocational Skill course and LiFE curriculum)	1. Design thinking is incorporated into the vocational skills courses and course teachers were trained in the concepts related to design thinking 2. Workshop on Design thinking for Vocational courses teachers was completed on June 2025	Curriculum design integration of design thinking was completed in March 2025



Centre for Women's Studies

Coordinator, CWS

Action Plan	Activities	Time frame
Teaching and Learning	Transformative Learning through inspiring personalities in the campus – Foundation course on Women's Studies of UG students Project submission on Sustainable Development Goals in the web portal of United Nations Academic Impact	ODD semester of Academic year 2025-2026
Evidence based Research	On the spot studies for courses offered at the CWS – Odd Semester & Even Semester Work among women groups and study the access and condition of sanitation facilities in public sphere for Informal women workers	26 th August 2025 & 17 th February 2026
	Measuring Human Development Index of Women in Informal Sectors against State led Social Welfare and Social Security Schemes in Alanganallur and Madurai West Blocks	August 2025
	Gender Gap Index in Financial Literacy	Ongoing

Action Plan	Activities	Time frame
Uliyin Oli - Club of Gender Champions	• Inauguration of Uliyin Oli Club • Weekly Club meetings with monthly theme on Gender perspective. • Inculcating rational & feminist approach among Uliyin Oli students through Savitribai Phule, Jyotirao Phule, Ambedkar & Periyar Study Circle. • Safe Spaces workshop for students of Lady Doak College • Channelizing Uliyin Oli students to facilitate legal aid provisions among their peers, neighbours and family.	July 2025 – March 2026
The International Day for the Elimination of Violence Against Women on 25 November, followed by the annual 16 Days of Activism Against Gender-based Violence, is a global moment to help #EndViolence against women and girls.	• Social Media Campaign	25 th November – 10 th December 2025



Action Plan	Activities	Time frame
Additional certificate programs across the field may be offered – UGC IDP	Certificate course in Radio Jockey and Video Jockey	Even Semester of the Academic year 2025-2026
International Women's Day 2024	Theme from UN Women	08 th March 2026



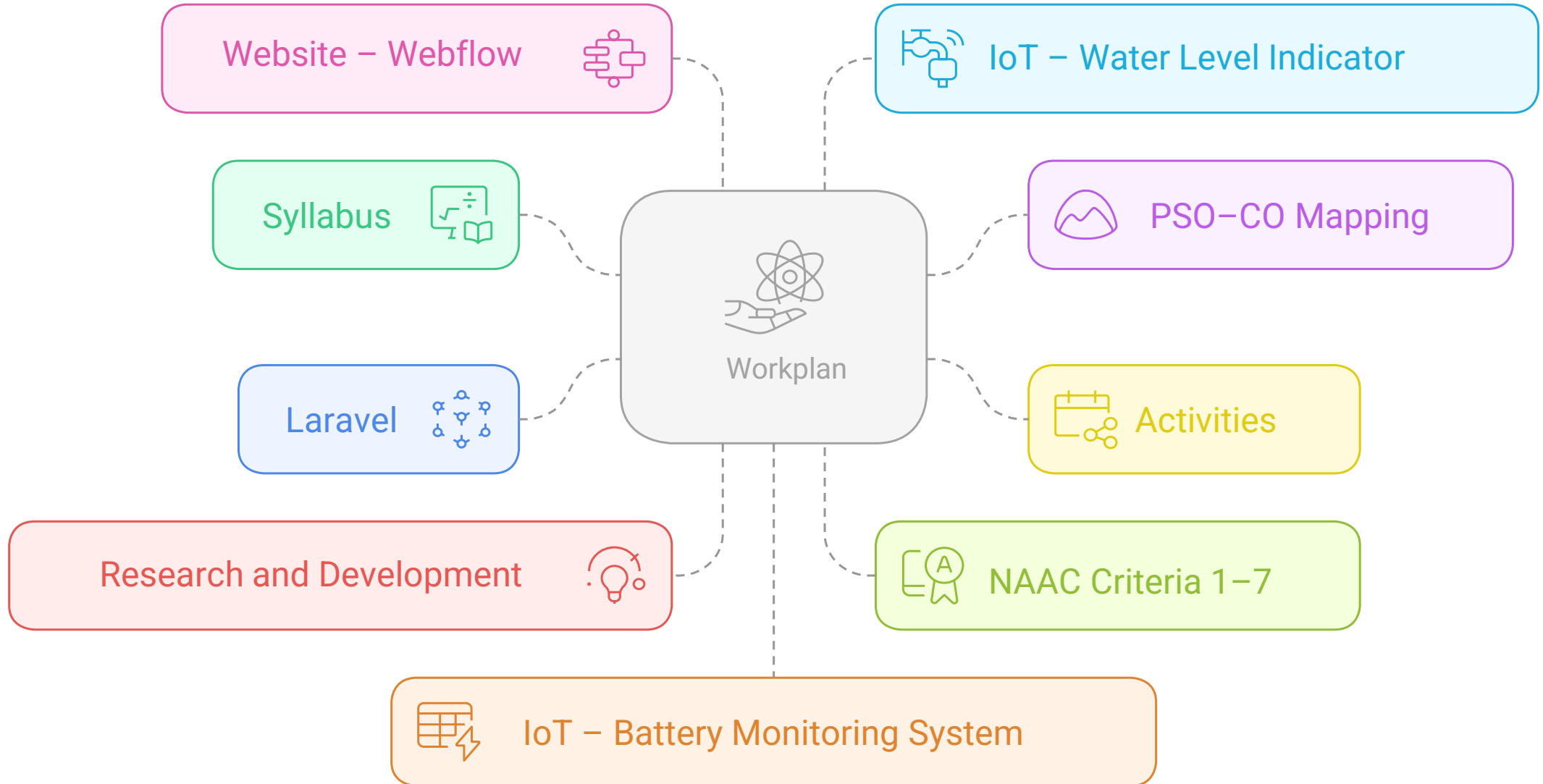
Infrastructure and Learning Resources



Centre for Information Technology

Coordinator CIT

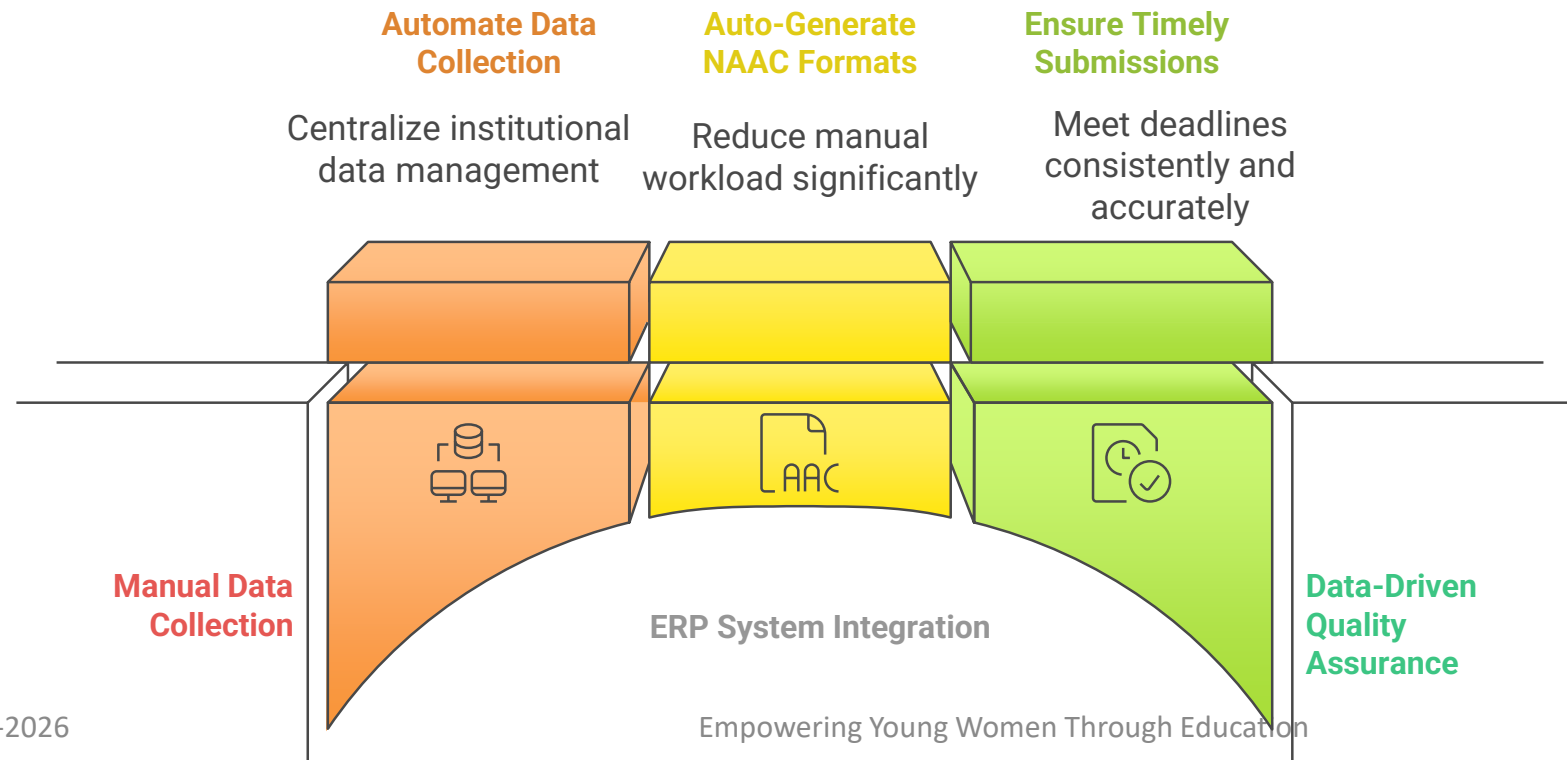
Workplan for June 2025 – January 2026



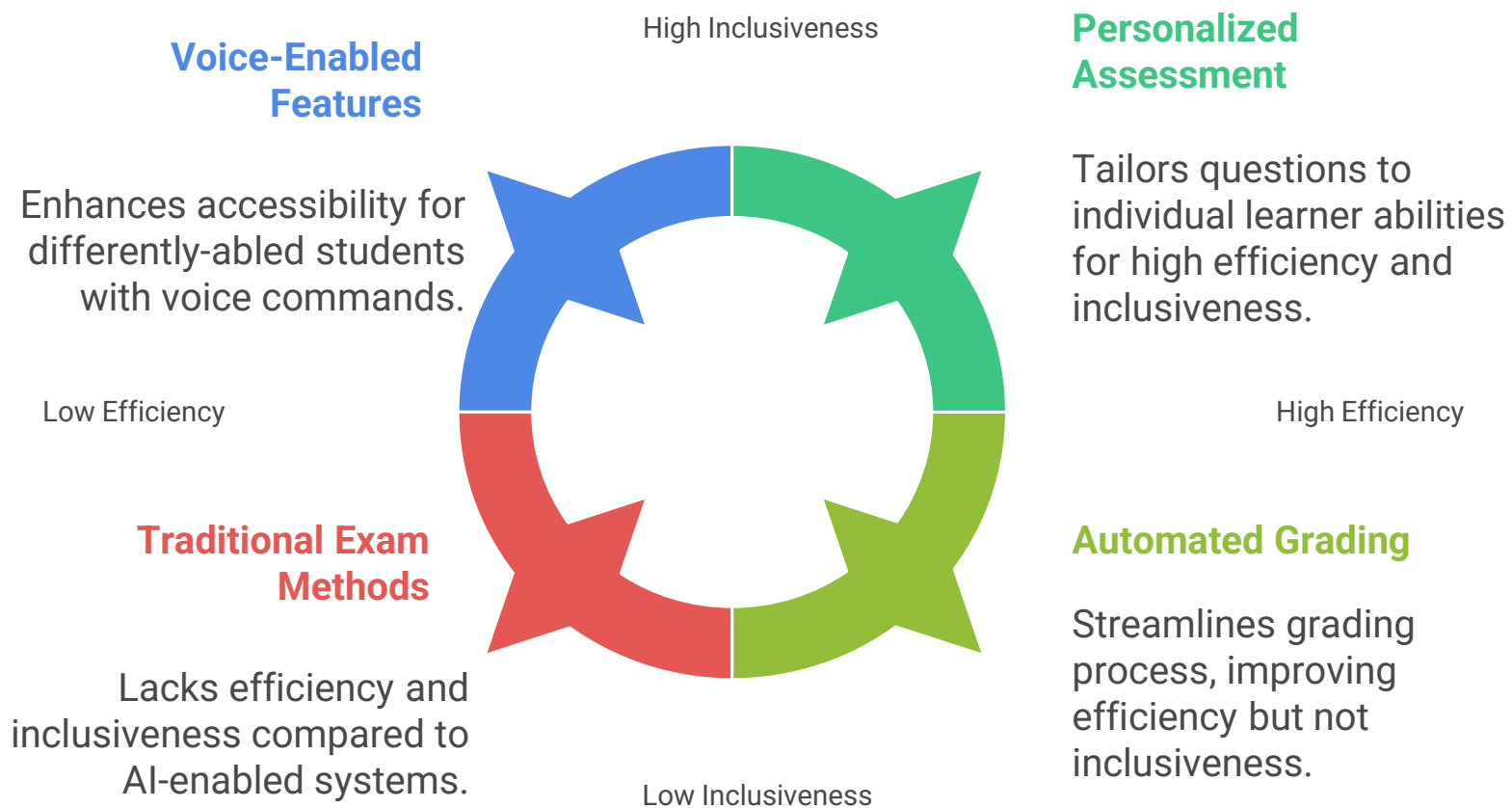
Complete Automation for Documentation Committee

ERP Integration for NAAC: An ERP system automates the collection of institutional data such as student strength, faculty details, results, placements, and finances, making it easier to generate accurate and consistent information for NAAC reports.

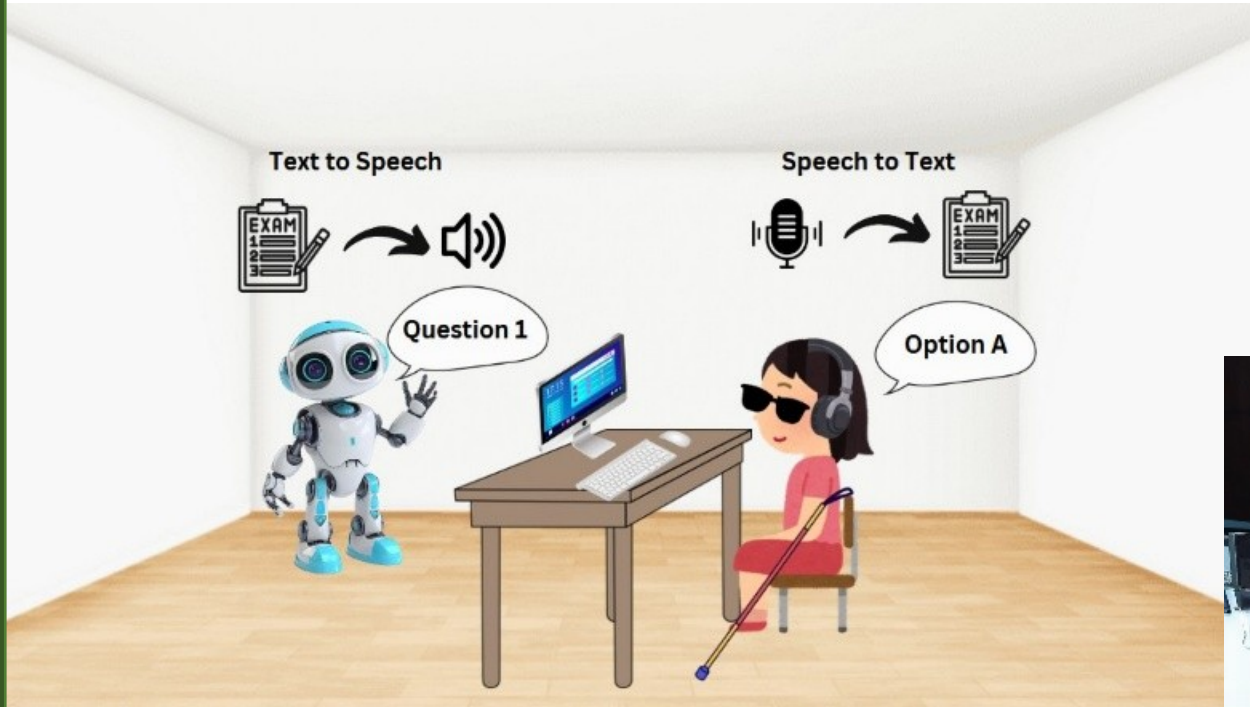
Efficiency in Documentation: With built-in reporting tools, the ERP enables auto-generation of NAAC formats, reduces manual workload, ensures timely submissions, and supports data-driven quality assurance across all departments.



AI-Enabled Examination System Benefits



VoiceQuiz: AI-Enabled Exam



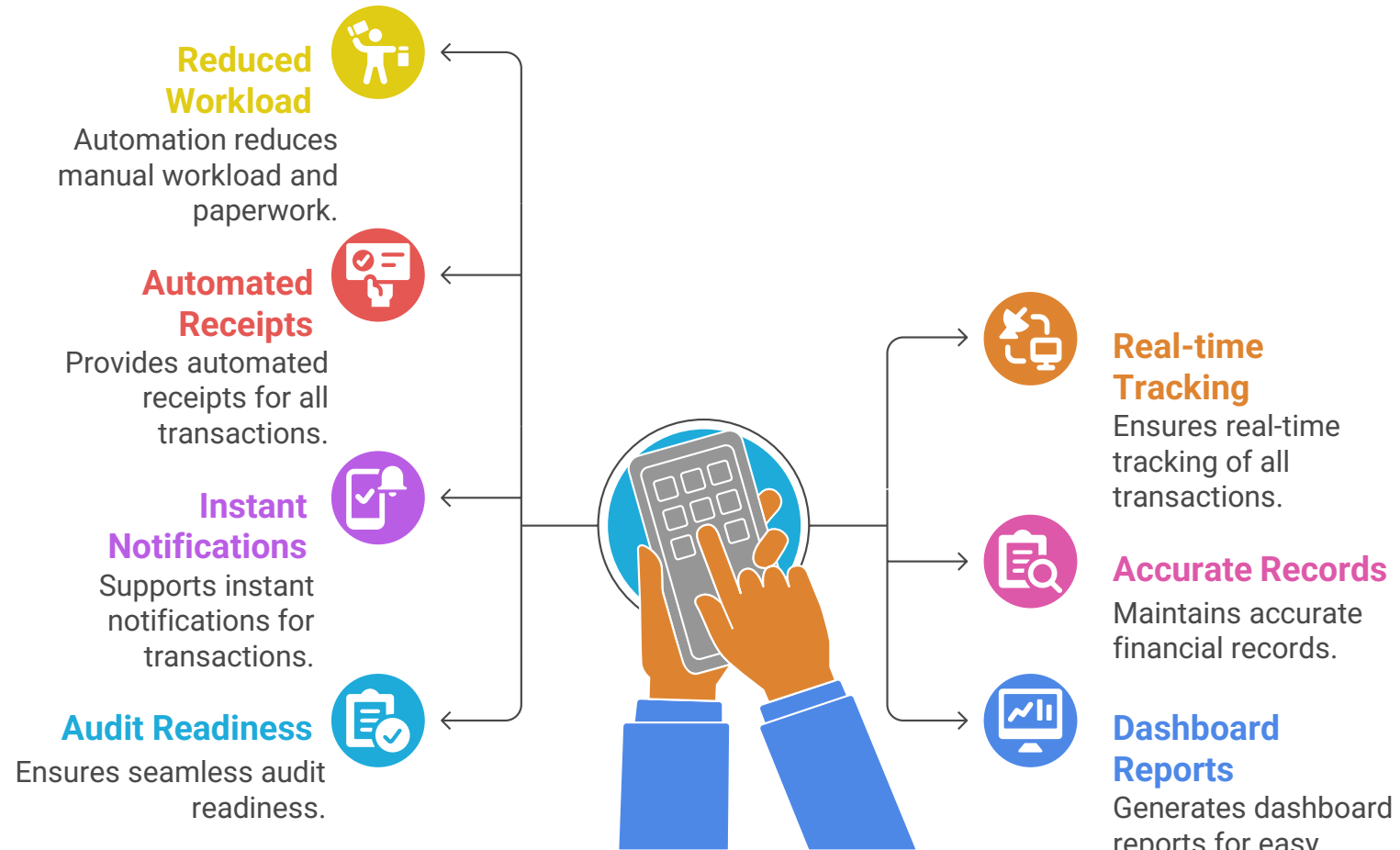
VoiceQuiz: AI-Enabled Exam

AI-enabled examination systems are transformative tools in education, improving **efficiency, accuracy, and inclusiveness** in assessments.

Voice-enabled commands for **visually impaired or differently-abled students**.

Introduction of digital payment systems to streamline transactions and reduce cash handling.

Towards a Cashless and Paperless Campus: Enabling Online Payment and Automation



SmartMadurai: Your AI-Enabled Guide to Explore the City

SmartMadurai – AI-Powered Cultural Guide

Innovative AI-powered platform focused on Madurai's heritage, culture, and modern development.

Interactive and engaging formats offered:

- Text-based chat interaction
- Video guides and storytelling
- Visual imagery and AI-generated maps



SmartMadurai: Your AI-Enabled Guide to Explore the City

Smart LDC

The IoT Battery Monitoring System



The IoT-based Water Level indicator





JX Miller Memorial Library

Librarian

Action Plan	Time frame
Mapping the ID with RFID for all faculty members E-resources orientation (UGC NLIST/ KNIMBUS/ E AARJAV) - First slot for all new faculty & Students UG (II, III year) & PG (II year) - Second slot for all UG (I year) & PG (I year) Digital library access and e-resources activation - for new faculty members - for all UG (I year) & PG (I year) students	18.06.2025 to till date - June 19th to July 2nd (completed) - August to September'2025 - July last week (completed) - Second week of August'2025
Lecture on Library Resources: "Types of sources, search strategies, plagiarism, citation practices, h-index, and i10-index." - for final-year UG and PG Zoology students - A series of lectures is planned for final-year students	21-07-2025 (completed) - September to December '2025
All departmental libraries and centers are encouraged and expected to adopt AutoLib for managing their circulation and reference services - Department assistants will be trained - Awareness about department library booking and usage entry for UG (II, III year) & PG (II year)	12-06-2025 to 16-06-2025 (completed) - June (completed)

Action Plan	Time frame
Part V LSP student volunteers will actively promote awareness of library resources and services throughout the student community	September 2025
Book Exhibition with Vaasippai Nesiththal programme by Idhayam	19-11-2025 to 21-11-2025
- The existing old chairs will be replaced with new chairs to improve seating, comfort, and functionality - To improve the reading area for students sitting on the floor, carpets will be provided for extra comfort - To improve the overall ambiance of the library, additional artificial plants /natural plants and floral decorations will be incorporated into the interior design	November 2025 to January 2026
Based on user feedback and the recommendation of the R&D Cell, the e-Aarjav subscription will be renewed	March 2026

Action Plan	Time frame
WORK AT ARCHIVES • Departments will be assisted in retrieving their history • Documents, including letters and reports from old records, will be digitized • The digitization of college news clippings from earlier years to till date will be completed • Old Photographs will be reprinted ▪ Color photographs before the digital version will be categorized and compiled, covering the period from the College Union's inaugural event to the union's valedictory (referring to the "Principal's Report") ▪ A subscription for photo tagging software will be obtained to facilitate easy retrieval ▪ Tagging of the photos will be carried out with the help of the departments	▪ July to September 2025 ▪ November 2025 ▪ December 2025 ▪ January 2025 ▪ January & February 2026 ▪ March 2026 ▪ April 2026



Student Support and Progression

Dean of Student Affairs

LEADERSHIP PROGRAMME

Action Plan	Programme	Date/Place	Beneficiaries
Promotion of Leadership	Inauguration of the Student Cabinet - 2025-26	14/07/2025 GJ Auditorium	74 (Members of student cabinet)
Training programme for the student leaders "Equipping the called"	Phase I (Dr. M. Lawrence, Rev. Fr. Antony Packiam & Ms. R. Angel Ratchanya Priyadharshini)	31/07/2025 MMT - II (10.00am – 4.00pm)	170 (Cabinet members and all Representatives)
	Phase II	Even semester 16 th February 2026	170 (Cabinet members and all Representatives)

LEADERSHIP PROGRAMME

Action Plan	Programme	Date/Place	Beneficiaries
Leadership Development Programme for interested students	“Leaders in Bloom” - A joint initiative by Soroptimist International, Madurai and SI Aalst, Belgium	Aug 2025 – Mar 2026	30 (Registered students)

STRATEGIC DEVELOPMENT & DEPLOYMENT

Action Plan	Action Taken		
I PG Student Induction Programme (SIP)	Programme	Date/Place	Beneficiaries
	Orientation		
	Life on Campus (Student Cabinet Members)		
	Prioritizing Mental Health (Counselling Unit, LDC)	01/07/2025 JXM Auditorium & Respective Departments	385 (Aided & SF)
	Tips for Healthy Living (Department of Physical Education, LDC)		
	Session – I: Mastering Life’s Journey Session – II: Embracing our Full Potential, Overcoming Personal Challenges Session III: Strategies for Goal Achievement, Unlocking the Keys to Success, Interactive Engagement (games & activities) Dr. I. Jegan Motivational speaker CEO, Win your Weakness, Motivation Academy	02/07/2025 JXM Auditorium (10.00 am – 03:30 pm)	385 (Aided & SF)

STRATEGIC DEVELOPMENT & DEPLOYMENT

Action Plan	Action Taken		
I UG Student Induction Programme (SIP)	Programme	Date/Place	Beneficiaries
	Orientation	03.07.2025	1260
	Life on Campus (Student Cabinet)	GJ Auditorium	(Both Aided and SF)
	Tech Essentials for the Future Ready Graduates of LDC (CIT, LDC)	& Respective Departments	
	Tips for healthy Living (Physical Education Department)		
	Session I: Strategies for Goal Achievement	04.07.2025	1260
	Session II: Crafting a Fulfilling Life	GJ Auditorium	(Both Aided and SF)
	Session III: Thriving in Your Existence		
	Dr. I. Jegan Motivational Speaker CEO, Win your Weakness Motivation Academy		
	Session IV: Transforming Weaknesses into Strengths	05.07.2025	1260
	Session V: Achieving Your Aspirations	GJ Auditorium	(Both Aided and SF)
	Session VI: Success Unveiled, Experiential Learning (games & activities)		

STRATEGIC DEVELOPMENT & DEPLOYMENT

Action Plan	Proposed Activity		
	Programme	Date	Beneficiaries
79th Independence Day Celebrations	Independence Day – Flag Hoisting and Cultural programme	15/08/2025	Lady Doak College Community

STRATEGIC DEVELOPMENT & DEPLOYMENT

Proposed Activity			
Action Plan	Programme	Date	Beneficiaries
Parent-Teacher Meet	Parent-Teacher Meet - Department wise	III UG & II PG 18/08/2025 to 22/08/2025	Final year & First year students and parents
		I UG & I PG 19/01/2026 to 23/01/2026	
Assembly Programme and College events	Founders Day Celebration & Student Cabinet Inauguration	14/07/2025	All Students (Aided & SF)
	Teachers Day Celebration	04/09/2025	
	Inter Collegiate Meet	26/09/2025	
	Motivational Talk	13/01/2026	
	Inter Departmental Meet	27/02/2026	
	College Day & Student Cabinet Valedictory	07/04/2026	

FINANCIAL MANAGEMENT & RESOURCE MOBILISATION

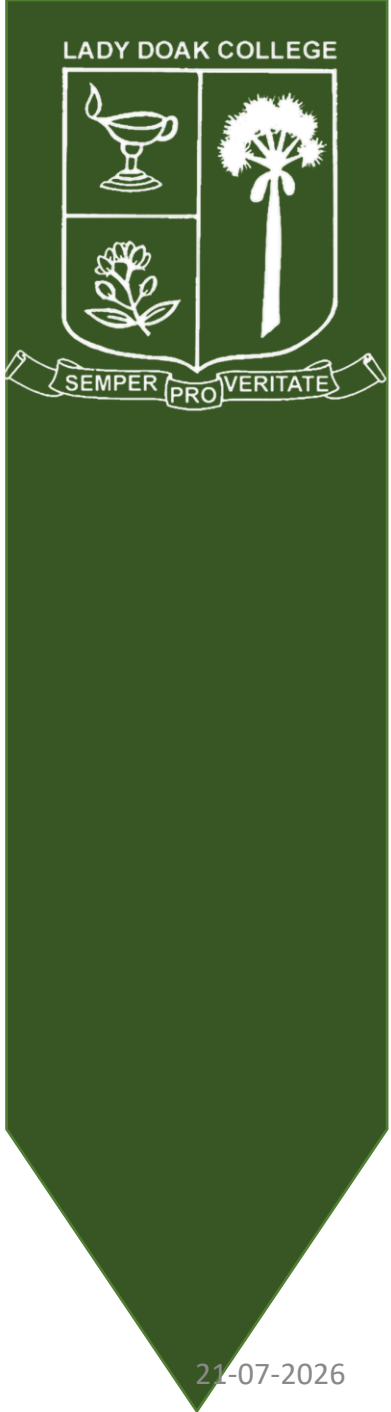
Action Plan	Action Taken	Amount (in Rs.)	Beneficiaries
Government Scholarships	Puthumai Penn Scholarship	in-process	
	BC/MBC/DNC Community Scholarship		
	Economics Tamil Medium Stipend		
	SC/ST/SCC Community Scholarship		
	Central Sector Scheme of Scholarship for College and University Students		
	National Scholarship for Post Graduate Studies		

FINANCIAL MANAGEMENT & RESOURCE MOBILISATION

Action Plan	Action Taken	Amount (in Rs.)	Beneficiaries
Non- Government Scholarships	Management Scholarship		
	Doakian Legacy Scholarship		
	Srilankan Scholarship		
	Katie Wilcox Memorial Scholarship		
	Provided free lunch for the deserving poor students on all Working days	-	35 students (as on 01/08/2025)
	Student Education and Development Centre (A collaborative programme of LDC and INDIENHILFE, Bangalore) 2023 – 2028 (5 years)	Rs. 1750/ student / month	40 (14/07/2025)
	Sports Scholarship		
	Department Endowed & General Endowed		
	Rev. Dr. R. George Michael Scholarship		

FINANCIAL MANAGEMENT & RESOURCE MOBILISATION

Action Plan	Action Taken	Amount (in Rs.)	Beneficiaries
Non-Government Scholarships	Work Scholarship		
	Bharathi Bhupesh Scholarship		
	Scholarship (Su. Venkatesan)		
	Scranton Scholarship	5,44,629/-	13 students
	Team Everest Scholarship	in-process	45 students
	REACT Scholarship (Physically challenged)	in-process	11 students
	SRI MAHASHODASEE TRUST (TVS)		



Centre for Career Guidance and Placement Cell

Coordinator CGPC



Public Relations Officer

Institutional Development Officer



Governance Leadership and Management



Internal Quality Assurance Cell

Coordinator IQAC

Institutional Development Plan

Types of Infrastructure	Details of its usage	Action Plan	Time frame
Roadmap for the HEI	Departmental Roadmap Implementation (2025-2026)	In the previous academic year, roadmap templates were developed and provided to Heads of Departments to guide strategic planning for 2024-2026. Departments created two-year action plans and successfully implemented the first phase in 2024-2025. For 2025-2026, they have been asked to continue with any pending tasks and execute the second phase of their planned initiatives.	Entire Academic Year 2025-2026

Types of Infrastructure	Details of its usage	Action Plan	Time frame
Quality Assurance	Student Quality Circle: Clean and Beautiful Campus Initiative	IQAC, in collaboration with the Dean of Student Affairs (DSA), has established a Quality Circle involving student volunteers under the theme “<i>Clean and Beautiful Campus.</i>” These volunteers are entrusted with ensuring cleanliness and enhancing the aesthetic appeal of the campus. The Eco-Initiatives Secretaries from the student cabinet will provide guidance and coordinate the efforts of the Quality Circle.	Entire Academic Year 2025-2026

Types of Infrastructure	Details of its usage	Action Plan	Time frame
Quality Assurance	Well defined Processes, Processes to capture various aspects of governance, Clearly defined deliverables and outcomes	Facilitating internal audit of course files.	End of Each Semester
		Conducting meetings related to • IQAC Internal meeting • IQAC External meeting • Feedback Review meeting for Even Semester 2024-2025 • Feedback Review meeting for Odd Semester 2025-2026	08.08.2025 14.03.2026 September 2025 March 2026

Types of Infrastructure	Details of its usage	Action Plan	Time frame
Quality and Credibility	Accreditation and Certification: Secure recognition from national and international accreditation bodies, enhancing the institution's brand value and ensuring a commitment to educational excellence.	Submitting data for • AQAR • NIRF • AISHE	In alignment with the timelines published on the NAAC, AISHE, and NIRF portals, tentatively scheduled between October 2025 and March 2026.

Types of Infrastructure	Details of its usage	Action Plan	Time frame
Quality and Credibility	Quality Assurance: Adopt quality assurance frameworks from recognized agencies to improve internal standards and learning outcomes.	Academic Audit for all Departments	November 2025
		Administrative Audit for all Offices and Centres	February 2026
Student / Faculty Feedback	Evolve Regular 360 Degree feedback for all faculty and consistently monitor and act upon the observations.	Establish a structured 360-degree feedback system for faculty, ensuring follow-up actions are taken based on the review outcomes.	September 2025

FDP / Workshop / Training Programme planned for Faculty

Action Plan	Time frame
A workshop on ' <i>innovative pedagogies in assessment</i> ' for faculty members of Lady Doak College, in collaboration with the Deans of Academic Affairs and the Curriculum Planning and Evaluation Cell (CPEC).	February 2025
An orientation session on the ' <i>integration of Moodle as a Learning Management System (LMS)</i> ' for faculty members of our college and neighboring institutions , in collaboration with the Centre for Curriculum Management (CCM).	December 2025

FDP / Workshop / Training Programme planned for Faculty

Action Plan	Time frame
A two-week Joint Faculty Development Programme on “<i>AI for Teaching and Learning</i>” initiated by MeitY, Government of India, in collaboration with the Electronics & ICT Academy, IIT Guwahati, and hosted by IQAC, for all faculty members and external participants.	Aided Faculty: 18–29 August 2025 Self-Financed (SF) Faculty: Scheduled for September 2025

Training Programme planned for Students

Action Plan	Time frame
Workshop on ' <i>Quality Circle</i> ' focusing on building a culture of quality enhancement and teamwork within the institution.	October 2025
An orientation session on ' <i>AI Awareness and Responsible AI across the Institution</i> ' for students, in collaboration with the Centre for Curriculum Management (CCM) and the Department of Computer Science, with the aim of promoting ethical and informed AI practices within the academic community.	September 2025



Centre for Human Resource Development

Coordinator CHRD

FOR TEACHING FACULTY

I. Institutional Vision and Lead

Action Plan	Time frame
1. Workshop on ‘Whole-Person Educational Leadership’ organised for the Teaching faculty belonging to leadership levels (Senior Faculty members of the Department) Resource Person: Dr. Priyadharshini Rajendran, Head & Associate Professor, Department of Zoology, Lady Doak College, Madurai	August 2025



II. a. Strategy Development and Deployment

Action Plan	Time frame
1. New Faculty Workshop on 'Being an Effective Teacher' Resource Persons: • Dr. Dr. K. Karthikeyan (Principal i/c, Vivekananda College, Tiruvedakam) • Internal Faculty Members No of Participants: 57 (New Faculty Members)	19th & 20th June 2025
2. Online Workshop on 'AI Tools for Teaching and Research' Resource Person: Dr. R. Vijay Solomon, Assistant Professor of Chemistry & Associate Dean for Research & Development, Madras Christian College (Autonomous), Chennai. Participants : All Faculty Members	21st June 2025

Action Plan	Time frame
3. Workshop on “Whole-Person Development” Resource Persons: Dr. Esther Elizabeth Grace C, Assistant Professor, Dept of Physics Dr. Nissi Karunya E R, Assistant Professor, Dept of English Dr. Rani Rosaline D, Assistant Professor, Dept of Chemistry Lady Doak College, Madurai. No of Participants: 57 (New Faculty Members)	4th July 2025
4. Workshop on “LDC Automation” Resource Persons: Dr. Padmaja & Ms. Sangeetha (CIT Coordinators) No of Participants: 57 (New Faculty Members)	August 2025

Action Plan	Time frame
5. Workshop on “Assessment Methods” Dr. R.S. Kumar, Professor & Controller of Examinations, Annamalai University, Chidambaram No of Participants: 57 (New Faculty Members)	September 2025
6. Workshop on “Teacher as a Mentor” Resource Person: Fr. Rufus Participants : All Faculty Members	October 2025 / January 2026
7. Workshop on “Prompt Engineering” Resource Person: Dr. Namboodari Participants : All Faculty Members	February 2026

FOR NON-TEACHING STAFF

II. b. Strategy Development and Deployment

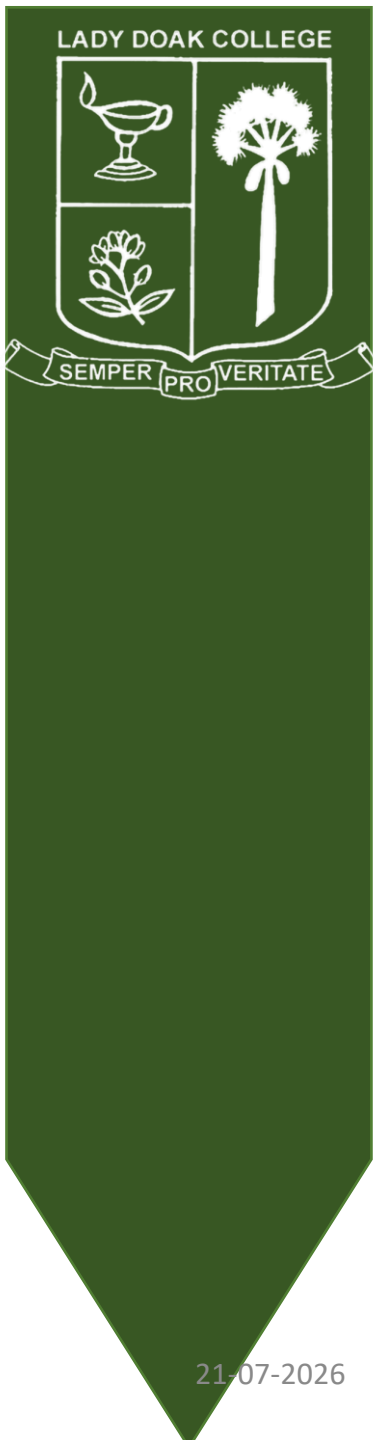
Action Plan	Time frame
1. Workshop on “LDC Automation” Resource Persons: Dr. S. Padmaja & Ms. R. Sangeetha (CIT Coordinators)	August 2025
2. Training on “Enhancing Communication Skills (LSRW)” in collaboration with LiFE students of the Department of English Participants as per the CEPT Score	August 2025 Onwards
3. Training on “Computer Skills / Digital Awareness / Literacy” Participants as per the Skill Test Score/Need analysis	September 2025 Onwards
4. Workshop on “Work Ethics” Resource Person: Participants: All NTS	February 2026

- **JOB ANALYSIS (JD & JS) & PERFORMANCE APPRAISAL**
- **FEEDBACK**

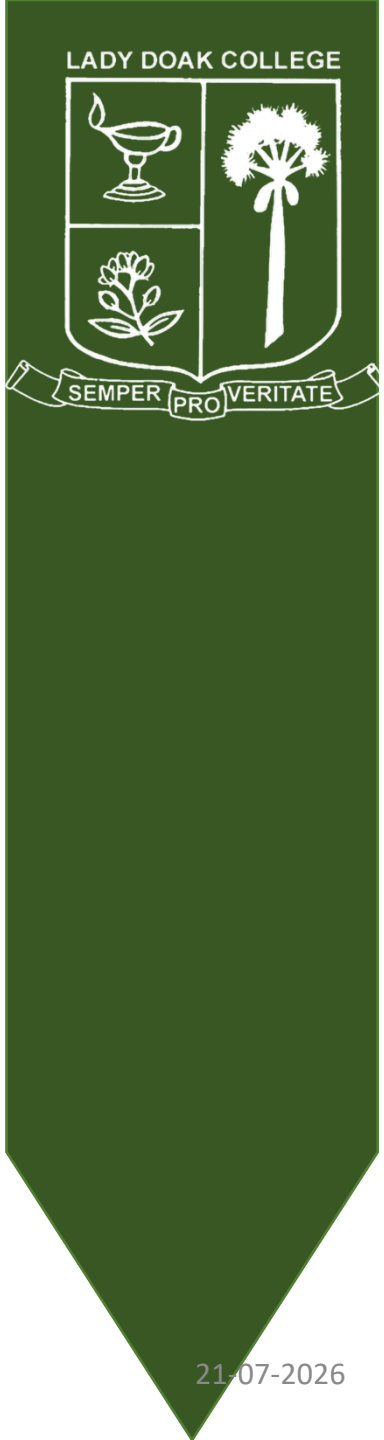
Action Plan	Time frame
Liaison with HR for NTS Management Recruitment	July 2025
- Job Description, Job Specification, Performance Appraisal Questionnaire for Management NTS (Completed for 10 NTS) - Preparation and maintenance of Service Registers for Management Staff	June 2025 onwards
Feedback Review – 360 degree feedback (with IQAC)	August 2025



Institutional Development Officer



Institutional Values and Best Practices



Centre for Environmental Studies

Coordinator CES

Action Plan	Time Frame
Faculty Development Program for the teachers handling Environmental Studies course (Studio based).	August 2025
Guest lecture for the Environmental elective course students (Aided & SF) based on the UN theme 2025 “Beat Plastic Pollution” • Solutions to Tackle Plastic Pollution - From Policy to Practice • Microplastics and Human Health: An Invisible Threat • Stewarding Tomorrow: Sustainable Strategies for Our Land • The Role of Education in Waste Reduction: Teaching the Next Generation	August - September 2025



Action Plan	Time Frame
Green, Energy and Environment Audit will be done for the Academic Year 2024 – 2025.	October 2025
APEX SDG – 2025: Registered under the District Eco-SDG Champion – 2025 initiative and working in collaboration with DSA and Part V to achieve recognition for the Institution's commitment to Sustainability, Civic and Social Responsibility, Nation Building and Volunteerism.	October 2025

Action Plan	Time Frame
• World Environment Day • National Energy Conservation Day • World Pollution Prevention Day • World Forest Day & World Water Day	June 05, 2025 (Completed) December 15, 2025 December 02, 2025 March 11, 2026
Green Campus Initiatives – Eco Brigadiers: In collaboration with DSA - Eco-Initiatives, and Part V LEB, the initiative will empower students to actively contribute towards maintaining a clean and green campus.	A year - long activity

Action Plan	Time frame
Zero-Waste Programs: Aiming to minimize landfill through the implementation of source segregation, recycling, composting and waste reduction initiatives.	A year - long activity
Maintenance of Herbal Garden in collaboration with the Department of Botany for Education and Research.	
As a part of Unnat Bharat Abhiyan - MoU with the State Institute of Rural Development and Panchayat Raj and the Gandhigram Rural Institute, a series of development-oriented activities in UBA villages will be carried in the academic year 2025–2026.	
The activities will include rural technology demonstrations, capacity-building workshops, internships and awareness programs focusing on waste management, livelihood promotion and women empowerment.	



Counselling Centre

Coordinator, Counselling Centre

Human Resources and Supportive- Facilitative Enablers

Action Plan	Time frame
Mental Health • Individual Therapeutic Counselling • Group Counselling Sessions • Grievance Redressal Mechanism	June 2025 – May 2026
Cross-Functional Enablers • Harmony • Movie Day • NALAM : Wellness Initiative	June 2025 – May 2026 (Monthly / Fortnightly)
Strategic Funding and Emotional Support Enablers • Mentor – Mentee System • Support Group Sessions (Peer & Bereavement)	Once in two months

Academic Enablers

Action Plan	Time frame
Curriculum embedded with Employability Skill 2 Value Added Courses are being offered	
• Conflict Resolution & Mediation Skills	Odd Semester
• Discovering the Real Self	Even Semester
Flexibility and multidisciplinary	
• Online Diploma Course on 'Cultivating Emotional Wellbeing' is offered. This is inclusive of three certificate courses.	June 2025 – May 2026



Centre for Music

Coordinator, CFM

Action Plan	Time frame
Certificate for training in Musical Theatre workshop – students will be trained in the fundamentals of musical theatre including acting, movement, and stagecraft, while culminating in a public performance. Tentative Date 11.09.2025 – 13.09.2025.	3 days – September 2025
Long term music course (Western and Indian Instrumental and Vocal training) - Students will be trained in the fundamental instrumental and vocal music which will help them to in their musical skill development.	10 months – July to April 2025



Equal Opportunity Centre

Convenor, EOC

Action Plan	Time frame
Guest lecture on “Positive Discrimination for National Development” (for Part-V students)	Last week of August 2025
Workshop on “Healthy Interpersonal relationships among the students” (For students belonging to marginalized group)	Third week of January 2026

Any other

VOTE OF THANKS

Thank You!